

**PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS**  
**July 13, 2017 MEETING MINUTES**

The Park Commission of the City of Leon Valley, Texas met on the 13th day of July, 2017, at 7:00 p.m., at the Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

---

**LEON VALLEY PARK COMMISSION MEETING, 7:00 P.M.**

**1. Call to Order, Pledge of Allegiance, and Determine if Quorum is Present**

Chairman Roger Christensen called the Park Commission meeting to order at 7:00 p.m., with the following Park Commissioners in attendance: Belinda Ealy, Danielle Bolton, David Smith, Geraldine Rodriguez-Smith, and Jackie Walton, Kathy Hill, and Linda Tarin. Absent and excused were Commissioners Benay Cacciatore, Carolyn Gabriel, and Stephen Parker. Also present were City Council liaison Monica Alcocer, and City Staff members Melinda Moritz and Amber Anthony.

**2. Review and Approval of the June 8, 2017 Regular Park Commission Meeting Minutes.**

Commissioner Hill made a motion to approve the minutes from the June 8, 2017 Regular Park Commission meeting, with a correction to the date of the meeting and to the word "cold" on Page 3, noting that it should read "could". Commissioner Walton seconded the motion and the motion carried unanimously. It was later discovered that the date was correct.

**3. Reports: Activities or Events that Impact Parks or Access to Parks:**

**D. Report on 4<sup>th</sup> of July Fireworks & Festival (Staff member Amber Anthony)**

Chairman Christensen announced that, with the Commissioners approval, he would like to move this section to the beginning of the meeting, so that the presenter could leave directly after. With the Commission's approval, Ms. Anthony gave her presentation on the recap of the 4<sup>th</sup> of July event that took place along Evers Road and in Raymond Rimkus Park. She stated that they had fifty parade entries, thirteen entertainers, and that the 5K run had over 140 participants. She noted that a follow up meeting with the Police and Fire Departments would be held in the morning and that final budget reconciliation would occur shortly as well. She then went on to say that the next installment of Movies in the Park was scheduled for the next evening, with the Batman Lego Movie.



**PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS**  
**July 13, 2017 MEETING MINUTES**

Chairman Christensen asked that a final report on the event be forwarded to the Park Commission. He noted that he was impressed with the dedication of all City Departments and expressed his thanks for their hard work. He stated that his only concern was that the street markings from the run might entice tagging at the park and asked that next time, they be removed directly after the event.

Commissioner Walton asked if the City had received any feedback from the citizens or the vendors on the temporary fencing that was used at the event. Ms. Anthony stated that she had called vendors after the event and found them to be happy with the fencing. She reported that they felt safer. She did note that some of the senior citizens were scared by the postcard that had been sent to the residents.

A general discussion was held regarding the event, which included the closing off of the Forest Meadow entrance, the success of the fireworks show, better traffic management, the decision to prohibit dogs, the lack of enough recycling bins, the prohibition of bottles of water, and that the smaller size of the buses was an improvement.

**3. Citizens to be Heard**

Councilmember Alcocer spoke about the 4<sup>th</sup> of July event, stating that she had also heard complaints about the dog prohibition at the event and about the temporary fencing. She suggested that any issues the Park Commission may be concerned about should be brought to the attention of the Police Department. She stated that the Police Chief was very experienced with festivals, having worked similar events with the City of San Antonio, and that all their events used temporary fencing. She explained that another concern she had heard was of the need for an additional opening onto Poss Road at the end of the night, as the gates were very crowded at closing time. She then invited the Commissioners to attend the August 1, 2017 City Council meeting to hear a debriefing on the event.

**3. Reports: Activities or Events that Impact Parks or Access to Parks:**

**A. Discussion and Possible Action – Update Park Rental Fees (M. Moritz)**

Staff member Moritz explained that, after researching park user fees from other cities, she had come to the conclusion that Leon Valley park fees were very low. She asked if the Commission wanted to do their own research on raising the fees, to which Chairman Christensen suggested that Public Works should



**PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS**  
**July 13, 2017 MEETING MINUTES**

perform the research and then approach the Park Commission with their recommendations at the September 2017 meeting.

**B. Discussion and Possible Action – Park Bucks Reconciliation (M. Moritz)**

Staff member Moritz gave the Park Commissioners the total year to date collections in the Park Bucks program, stating that this was the highest that account had been. Commissioner Ealy suggested that it might be time to re-advertise the program. A discussion was held on putting the information on social media and to mention the new parks. Commissioner Bolton stated that the City needed to make more mention of Oak Wilt, by also putting that information on the City's website.

**C. Discussion and Possible Action – Update on Proposed Pavilion at 6600 Strawflower Street (corner of Poss and Peachtree) (M. Moritz)**

Staff member Moritz informed the Commissioners that the pavilion proposal had been approved by the City Council and that she was waiting on quote for materials.

**6. Commissioner's and Staff Comments**

**A. Staff report – Leon Valley Swimming Pools**

Staff member Moritz stated that she had not received the update from the Pool Contractor in time for the Park Commission meeting, but that as soon as she had the report, she would bring it to the Commissioners.

She then went on to give updates on the Evers Road bridge, the status of the bike racks and trash cans for the park, the softball field fence repair, the Evers Road sidewalk project, and the Shadow Mist parking lot.

**Commissioners Comments:**

Commissioner Ealy stated that although she was unable to attend the Movies in the Park, it looked like the event garnered a great response and that she was glad the City was able to put this event out for the public. She then stated that the 4<sup>th</sup> of July event went well, but that there needed to be more shade closer to the stage. She stated her concern that the land around the picnic tables was eroding from all the flooding and that the tree roots were starting to show. She suggested



**PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS**  
**July 13, 2017 MEETING MINUTES**

that this might be a great Boy Scout project. She then stated she was looking forward to cooler weather.

Commissioner Hill stated that she enjoyed the 4<sup>th</sup> of July event, but that the City might want to rethink the timing of the event. She noted that most people who attend leave during the afternoon and then come back for the fireworks. She noted that the parade route was better for traffic and that there was less congestion. She stated that they had 170 people signed up for the 5K Firecracker Run and that they had 120 people last year. She explained that the pavement marking was her idea and that it would wash away with rains. She noted the marking was to help guide the runners in the direction of travel.

Commissioner Tarin stated that she enjoyed the 4<sup>th</sup> of July event this year and that she went with her grandchildren. She noted that she was glad the parade participant with the cannons did not fire them this year. She noted that they had watched the fireworks from home.

Commissioner Walton asked if staff knew who would be taking Staff member Kristie Flores' place. Staff member Moritz stated that the position was being advertised and that a final selection had not been made.

Commissioner Smith stated that he had been appointed to the Home Rule Commission and that they were meeting on Mondays in the City Council Chambers. He invited everyone to attend the meetings and give their suggestions. Commissioner Walton asked if these meetings were being posted. He stated that they were and that they had also been taking the minutes of the meeting, but that they had not formulated a report as yet.

Chairman Christensen asked Ms. Moritz to reach out to the Commissioners and thank them for their service, asking if they would still like to be Commissioners. The Commissioners that were in the meeting voiced their intent to stay on the Commission. He then asked the Commissioners if they would like to hold the next Park Commission meeting at the Silo Park and explained that, as Park Commission members, they should visit each park routinely. He suggested that they meet at the park, keep the next agenda to a minimum, and then take a tour. Commissioner Hill asked if they should meet in the church parking lot, to which he replied that they should probably just park along Canterfield or at the Huebner wellsite. He also offered to taxi up to five members to the park.

PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS  
July 13, 2017 MEETING MINUTES

**7. Adjourn.**

There being no further business, Commissioner Smith moved to adjourn the meeting. Commissioner Walton seconded the motion and the motion passed unanimously. The meeting adjourned at 8:13 p.m.

  
\_\_\_\_\_  
Roger Christensen - Chairman

7-14-17  
Date